

Accommodation Rules & Guidelines

1. Accommodation Availability

- Accommodation will be provided subject to availability and on a first-come, first-served basis.
- Preference may be given to invited speakers, international delegates, and participants registering early.

2. Booking Procedure

- Accommodation requests must be made through the conference registration form or by contacting the accommodation coordinator.
- Accommodation is confirmed only after receipt of the required payment.

3. Check-in and Check-out

- Standard check-in and check-out times of the allotted accommodation facility must be followed.
- Early check-in or late check-out requests are subject to availability.

4. Payment Policy

- Accommodation charges, if any, must be paid in advance.
- Additional expenses such as room service, laundry, telephone charges, and personal expenses shall be borne by the participant.

5. Cancellation Policy

- Accommodation cancellations should be communicated in writing.
- Refunds, if applicable, will be processed according to the conference cancellation policy.

6. Occupancy Rules

- Room sharing may be provided depending on the accommodation category selected.
- Participants are not permitted to accommodate unregistered guests in conference-arranged rooms.

7. Responsibility of Participants

- Participants are responsible for maintaining cleanliness and proper conduct within the accommodation premises.
- Any damage to property will be charged to the concerned participant.

8. Safety and Security

- Participants are advised to take care of their personal belongings.
- The conference organizers and accommodation providers shall not be responsible for loss, theft, or damage of personal items.

9. Transportation

- Transportation between the accommodation venue and conference venue, if provided, will operate according to the announced schedule.
- Participants are requested to adhere to the transportation timings.

10. Organizer's Disclaimer

- The organizing committee acts only as a facilitator for accommodation arrangements.
- The organizers reserve the right to modify accommodation allocations due to unavoidable circumstances.

Accommodation Coordinator:

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